



Griffin
COLLEGE

BSB60215 Advanced Diploma of Business

CRICOS COURSE CODE : 092295G

An overhead view of three people (two men and one woman) sitting around a large wooden table in a meeting. They are looking at documents and tablets. The table is cluttered with various business items: a laptop, several colorful folders (pink, orange, yellow, green), a calendar, a small potted plant, pens, and other office supplies. The background is a plain, light-colored wall.

ADVANCED DIPLOMA OF BUSINESS

This qualification would apply to individuals with various job titles including executive officers, program consultants, and program coordinators. Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions. Conversely, it may also apply to those with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

Course Details

Course Sector	: VET
VET National Code	: BSB60215
Course Name	: Advanced Diploma of Business
CRICOS Course Code	: 092295G
Duration (weeks)	: 52 (includes 12 weeks of holidays)
Mode of Delivery	: Face to Face

Course Fee

Tuition Fee	: AU\$12000
Enrolment Fee	: AU\$200 (non-refundable)
Course Material Fee	: AU\$200
Total Course Fee	: AU\$12400

Entry Requirements

The BSB Business Services Training Package does not specify any entry requirements for this qualification.

Griffin College's Entry Requirements

- Students must be 18 years of age
- Completion of year 12 or equivalent, if applicable

English Requirements

As required by Department of Home Affairs (DHA)

- IELTS Overall band score of - 5.5
- TOEFL (Internet Based) - 46
- PTE Academic - 42

Course Credit

If you think you may be eligible to apply for credit transfer because of previous studies or RPL because of your previous work, study and life experiences, please contact the Institute to discuss.

Pathways from this Qualification and Career Opportunities

Following successful completion of the Advanced Diploma of Business learners can choose to study other qualifications or undertake higher studies. After successful completion learners could gain employment across different sectors.

Possible job titles include: Manager, Team Leader, Supervisor, Office Manager, Operations Manager, Sales Team Leader, Facilities Supervisor, Administration Manager



Qualification Outline

Code	Title	Core / Elective
BSBHRM602	Manage Human Resources Strategic Planning	E-B
BSBINN601	Lead and Manage Organisational Change	E-B
BSBMGT615	Contribute to Organisation Development	E-B
BSBMKG603	Manage the Marketing Process	E-C
BSBMKG608	Develop Organisational Marketing Objectives	E-C
BSBMKG609	Develop a Marketing Plan	E-C
BSBFIM601	Manage Finances	E-D
BSBINM601	Manage Knowledge and Information	E-D

Assessment

All units of competence will be assessed using a selection of the following tools:

 Assignment

 Project

 Case Study

 Report

 3rd Party Report

 Portfolio

 Role Play

 Presentation

 Examination

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Call +61 7 3106 5394



Griffin

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For further information please contact us and one of our course advisors will be happy to assist you.

Australian
Qualifications
Framework



NATIONALLY RECOGNISED
TRAINING

RTO No. 41501 | CRICOS Code 03505F | ABN 56 603 857 085

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